

Project ENVVEST  
Community Advisory Committee Meeting  
Thursday, July 15, 2004  
7:00 PM  
Kitsap Regional Library, Central Branch  
Bremerton, WA

**Meeting Minutes**

**Agenda**

The draft agenda provided at the meeting will be attached to the end of these minutes. There were no changes to the draft agenda as discussed at the opening of the meeting.

**Introductions**

Community Chair, Field Ryan, called the meeting to order and asked for introductions of the Community Advisory Committee (CAC) Coordinating Committee: Douglas Palenshus (Ecology), Charles Bert (EPA), Dwight Leisle (PSNS & IMF), and attendees, which included Kitsap County community residents, local businesses, and city government representatives. Following introductions the purpose of the meeting and draft agenda were reviewed.

**Proposed Group Structure Changes, Bylaws**

A brief history of the Project ENVVEST CAC Bylaws was presented. The changes proposed at the April 27, 2004 meeting were again presented. The CAC Coordinating Committee proposed the following changes to the Bylaws: (1) a name change from "Community Working Group" to "Community Advisory Committee" to emphasize the advisory role of the group and avoid confusion with other established watershed groups, (2) a new title for the Shipyard Puget Sound Naval Shipyard and Intermediate Maintenance Facility (PSNS&IMF), and (3) a CAC infrastructure change from a Navy and Community Co-Chair, to a Coordinating Committee consisting of representatives from PSNS & IMF, Ecology, EPA, and the Community Chair. Voting on the Bylaw changes was deferred to the next CAC meeting.

**Group Roles and Functions**

The group discussed roles and functions of the CAC. The discussion included what constitutes a voting member of the CAC. Several ideas on voting were presented by CAC attendees. Proposed ideas are: (1) members who regularly attend could be given more weight with their vote (e.g., one vote for each meeting attended), (2) a minimum of two consecutive meeting attendances before a member would be allowed to vote, and (3) community members could be well informed through the CD updates and websites without regular meeting attendance and should not be restricted from voting. A suggestion was made that surveys could be mailed to the ENVVEST mailing list to gather public opinion on ENVVEST issues. Further discussion was tabled until the next CAC meeting to allow the Coordinating Committee time to develop proposals on what should constitute a voting member.

Attendees suggested that the Coordinating Committee develop an ENVVEST brochure that would provide new attendees with an understanding of the project without spending time reviewing the project's purpose/background at the beginning of each meeting. An acronyms and abbreviation list was provided as a handout at this meeting.

Action items from the April 27, 2004 CAC meeting were reviewed and discussed. The discussion included ideas on reaching out to other community groups. Suggestions included inviting government representatives, the Olympic Kayak group in Poulsbo and other outdoor recreation organizations, ENVVEST briefs at city council zone meetings and other neighborhood association meetings, and using BKAT (Public Access TV) to advertise ENVVEST activities.

Ecology introduced a link that has been added to the Ecology website "Sinclair/Dyes Inlet Water Cleanup Plan Home Page" for Community Advisory Committee information. The link will provide meeting

minutes and presentations from past CAC meetings, as well as notifications of upcoming CAC meetings. The address to the website is:

[http://www.ecy.wa.gov/programs/wq/tmdl/watershed/sinclair-dyes\\_inlets/index.html](http://www.ecy.wa.gov/programs/wq/tmdl/watershed/sinclair-dyes_inlets/index.html)

The meeting logistics were briefly discussed. Attendees were polled on the effectiveness of the various meeting notifications. Response to mail notifications and response to display ads in the newspapers were well received by attendees. A consensus among attendees determined that the evening meeting times generally work well for most. While the Library has been a good central location, attendees were advised that meetings are rushed to comply with Library policy to lock the doors at 9:00pm. It was suggested that alternate meeting locations be explored and discussed at the next CAC meeting.

Further discussion of group roles and makeup were tabled due to time constraints and a request by attendees to hear Ecology's update on the fecal coliform TMDL study.

### **Fecal Coliform Total Maximum Daily Load Update**

Sally Lawrence, Washington State Department of Ecology, Water Cleanup (TMDL) Lead, provided a brief summation on Sinclair and Dyes Inlets Water Cleanup Plans and Ecology's responsibility under the Clean Water Act to develop Water Cleanup Plans for all impaired water bodies in the State of Washington. The goal of the Water Cleanup Plan for Sinclair and Dyes Inlets is to meet water quality standards and protect shell fishing.

Key components of the presentation included water quality data collected during wet and dry seasons and storm events for streams and marine waters. Attendees were advised that this new data has been compiled with past data from the Washington Department of Health and the Kitsap County Health District to provide a better representation of the marine environment. Attendees were introduced to the current status of collecting water quality data from storm water outfalls and measuring storm water flows to calculate loadings. Two sampling events have been captured during 2004 winter/spring storm events.

The resulting data from captured sampling events were presented in a series of maps showing fecal coliform counts in marine waters and streams.. The maps provide information on where and when samples have exceeded water quality standards. These maps will soon be available on the Ecology website "Sinclair/Dyes Inlet Water Cleanup Plan Home Page". The analysis of the fecal coliform data is on going.

The collected data are being integrated into a watershed model that correlates land use to fecal coliform concentrations. Through the combined outputs of the watershed model and a 3-D dynamic marine model of the two inlets, it is possible to predict pollutant distribution over time, with changes in tide, time of day, season, and wind. This marine model has been used to predict fecal coliform distributions during simulated Combined Sewer Overflow events. The results of this information were used to support the State Department of Health decision to reopen parts of Dyes Inlet to shellfish harvesting. Ecology presented ideas on the use of the models to predict effects of future growth on water quality, define "worse case" storm and flow conditions, and assign load allocations to sources of fecal coliform throughout the watershed needed to meet water quality standards.

The presentation included the status of the Water Cleanup Plan to be developed by Ecology in concert with responsible agencies and watershed organizations. The implementation plan may include further identifying and correcting sources through the Kitsap Health Department's PIC program, working with animal owners through the Kitsap Conservation District, public education on pet waste, improving City and County storm water programs, providing incentives for low impact development and enforcement of critical area protection through City and County planning agencies.

The presentation provided CAC members with ideas to actively participate. As a Community Advisory Committee member, you can help by reviewing reports, critiquing the process, providing feedback, and reaching out to other community residents. As a watershed resident you can help by washing cars on lawns rather than driveways, picking up after your pets, being enlightened boat owners, having your septic tank inspected, and asking your city and county planning agencies to encourage low impact development.

The agenda topic on growth scenarios was tabled until the next meeting.

The meeting was adjourned at 8:30 PM.

### Current ENVVEST Overall Schedule

PSNS & IMF Project ENVVEST Overall Schedule																																	
Calendar Year		2000				2001				2002				2003				2004				2005				2006				2007			
Quarter		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Project ENVVEST		K FPA																															
Model Development																																	
Ecostudies																																	
Public Involvement																																	
FC TMDL Study (Inlets)																																	
FC TMDL Study (Streams)																																	
Metal Sediment/Tissue TMDL																																	
Sediment Metals Verification Study																																	
Biota Study																																	
Water Quality Monitoring/Modeling																																	
Organics TMDL																																	
DO TMDL																																	
Completed																																	
Plan																																	
K		ENVVEST Public Kickoff Meeting																															
FPA		Final Project Agreement Signed (Sept. 2000)																															

### Next Meeting

The next meeting will be planned for late September or early October.

### Action Items

- Update the CAC member list based on today's sign-up sheet.
- Continue to target other community groups for representation on the ENVVEST CAC.
- Develop proposals for "voting members".
- Develop ENVVEST brochure.
- Schedule next CAC meeting.

# **ENVVEST Community Advisory Committee**

## **Meeting**

Kitsap Regional Library -- Conference Room  
1301 Sylvan Way, Bremerton, WA  
Thursday, July 15, 2004, 6:45 p.m. to 8:45 p.m.

### *draft Agenda*

**Purpose of meeting:** Convene the Community Advisory Committee and further the working relationship between interested community members and the organizations responsible for managing environmental activities related to ENVVEST; provide information and receive community input about content and processes for interaction.

**Objectives:**

1. Finalize new group structure and bylaw changes
2. Review and clarify roles, functions, strategies, and membership of community group
3. Review Fecal Coliform Total Maximum Daily Load (TMDL) activities
4. Present status of current modeling/growth scenario efforts

	<i><b>Agenda Topic</b></i>	<i><b>Speakers</b></i>	<i><b>Format</b></i>
<b>6:30</b>	Informal Conversation		
<b>6:45</b>	Welcome/Intros/Agenda review/Ground rules	Facilitator	Meeting Process, Decision
<b>6:55</b>	Proposed Group Structure Changes, Bylaws	Dwight Leisle	Presentation, Q & A
<b>7:10</b>	Group Roles, Functions, Makeup/Meeting logistics	Facilitator/All	Discussion, Decision
<b>7:50</b>	Fecal Coliform TMDL Update	Sally Lawrence	Presentation, Q & A
<b>8:10</b>	Data utilization/ Growth scenario model	Sally/DouGlas	
<b>8:30</b>	Sinclair-Dyes TMDL Website*	DouGlas	Presentation, Discussion
<b>8:40</b>	Meeting/Action Review, Next, Other	Facilitator/All	Review/Decide
<b>8:45</b>	Adjourn		

\*[http://www.ecy.wa.gov/programs/wq/tmdl/watershed/sinclair-dyes\\_inlets/index.html](http://www.ecy.wa.gov/programs/wq/tmdl/watershed/sinclair-dyes_inlets/index.html)